

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)**  
**2323 North Broadway**  
**Santa Ana, CA 92706**

**Board of Trustees**  
**(Regular meeting)**

**Monday, October 12, 2020**

**MINUTES**

**1.0 PROCEDURAL MATTERS**

**1.1 Call to Order**

The Zoom meeting was called to order at 4:31 p.m. by Ms. Claudia Alvarez via video/teleconference. Other members present were Mr. Zeke Hernandez, Mr. Larry Labrado, Mr. Phillip Yarbrough, and Mr. Mariano Cuellar via video/teleconference (Zoom) pursuant to Governor Newsom's Executive Order N-29-20. Ms. Arianna Barrios and Mr. John Hanna arrived at the time noted.

Administrators present during the regular meeting via video/teleconference (Zoom) were Ms. Tracie Green, Dr. Marilyn Flores, Mr. Marvin Martinez, Mr. Adam O'Connor, Mr. Enrique Perez, and Mr. Jose Vargas. Ms. Debra Gerard was present via video/teleconference (Zoom) as record keeper.

**1.2 Pledge of Allegiance to the United States Flag**

The Pledge of Allegiance was led by Mr. Mariano Cuellar, Student Trustee, Rancho Santiago Community College District.

**1.3 Approval of Additions or Corrections to Agenda**

There were no additions or corrections to the agenda.

**1.4 Public Comment**

Ms. Melissa Govea-Von Velasco, Ms. Shannon Muir, Mr. Steve Bautista, Mr. Kelvin Leeds, Ms. Ana Meckes, Ms. Tiffany Gause and Mr. Jim Isbell spoke regarding the return of face-to-face instruction at Santa Ana College (SAC) and Santiago Canyon College (SCC).

Ms. Barrios and Mr. Hanna arrived during public comment.

**1.5 Approval of Minutes**

It was moved by Mr. Yarbrough and seconded by Mr. Labrado to approve the minutes of the regular meeting held September 29, 2020. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Mr. Yarbrough. Student Trustee Cuellar's advisory vote was aye.

## 1.6 Approval of Consent Calendar

It was moved by Mr. Yarbrough and seconded by Ms. Barrios to approve the recommended action on the following items (as indicated by an asterisk on the agenda) on the Consent Calendar, with the exception of Item 4.9 (Ratification of Purchase Orders Approved by the Chancellor per Resolution No. 20-03 Declaring an Emergency and Authorizing Necessary Actions Regarding Novel Coronavirus (COVID-19) removed from the Consent Calendar by Ms. Alvarez. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Mr. Yarbrough. Student Trustee Cuellar's advisory vote was aye.

### 3.1 Approval of Professional Services Agreement with Interact Communications, Inc.

The board approved the professional services agreement with Interact Communications, Inc. as presented.

### 4.1 Approval of Payment of Bills

The board approved payment of bills as submitted.

### 4.3 Approval of Amendment to Agreement with MTGL, Inc. for Geotechnical Testing and Inspection Consulting Services for Science Center at Santa Ana College

The board approved the amendment to the agreement with MTGL, Inc. for geotechnical testing and inspection consulting services for the Science Center at SAC as presented.

### 4.4 Reject all Bids for Bid #1387 – Science Center – Owner Furnished Owner Installed Furniture Fixtures and Equipment Project at Santa Ana College

The board rejected all bids for Bid #1387 for the Science Center – owner furnished owner installed furniture fixtures and equipment project at SAC as presented.

### 4.5 Approval of Annual Renewal Agreement with RAVE Mobile Safety Software

The board approved the annual renewal agreement with RAVE Mobile Safety Software as presented.

### 4.6 Approval of California Multiple Award Schedule (CMAS) Contract #4-15-71-0145A to Arcadia Chair Company

The board approved the use of the CMAS Contract #4-15-71-0145A, awarded to Arcadia Chair Company, including renewals, future addendums, supplements, and extensions as presented.

### 4.7 Approval of California Multiple Award Schedule Contract #4-12-71-0127A to Corporate Spaces, Inc. dba CSI Fullmer

The board approved the use of CMAS Contract #4-12-71-0127A, awarded to Corporate Spaces, Inc. dba CSI Fullmer, including renewals, future addendums, supplements, and extensions as presented.

1.6 Approval of Consent Calendar (cont.)

4.8 Approval of Vendor Name Change

The board approved the vendor name change request from OCR Land, LLC to Caribou Industries, Inc. as presented.

5.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorized the Vice Chancellor of Business Operations/Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:

- Disabled Student Programs and Services (DSPS) (SAC) \$995,282
- Talent Search – Year 3 (SAC) \$430,487
- Youth Empowerment Strategies for Success – Independent \$ 22,500
- Living Program (YESS-ILP) (SAC)

5.2 Approval of First Amendments to Sub-Agreements between RSCCD and Chaffey, Peralta and South Orange County Community College Districts to Award 2019/2020 Regional Director Grants to Host Colleges/Districts

The board approved the first amendments to the sub-agreements and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into related contractual agreements on behalf of the district.

5.3 Approval of Agreement with Invoke Learning Inc. for Professional Services

The board approved the agreement with Invoke Learning Inc. for professional services as presented.

5.4 Approval of Agreement with Ellucian Inc. for Colleague Application Hosting Services

The board approved the agreement with Ellucian Inc. for Colleague application hosting services as presented.

1.7 Public Hearing – 2020-2021 Proposed Adopted Budget

There were no public comments.

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

2.1 Report from the Chancellor

Mr. Marvin Martinez, Chancellor, provided a report to the board.

2.2 Reports from College Presidents

The following college representatives provided reports to the board:

Dr. Marilyn Flores, Interim President, Santa Ana College  
Mr. Jose Vargas, Interim President, Santiago Canyon College

NOTE: At the April 24, 2017, board meeting Ms. Barrios asked that the enrollment reports presented by the college presidents be attached to the minutes and at the May 11, 2020, board meeting Ms. Alvarez asked that the written reports provided by the college presidents be attached to the minutes.

2.3 Report from Student Trustee

Mr. Cuellar provided a report to the board.

2.4 Reports from Student Presidents

The following student representatives provided a report to the board on behalf of the Associated Student Government (ASG) organization:

Mr. Henry Gardner, Student President, Santiago Canyon College  
Ms. Monica Renteria, Student President, Santa Ana College

2.5 Report from Classified Representative

Ms. Sheryl Martin provided a report to the board on behalf of the classified staff.

2.6 Reports from Academic Senate Presidents

The following academic senate representatives provided reports to the board:

Mr. Craig Rutan, Academic Senate President, Santiago Canyon College  
Mr. Roy Shahbazian, Academic Senate President, Santa Ana College

2.7 Report from Board President

Ms. Alvarez provided a report to the board.

2.8 Reports from Board Committee Chairpersons and Representatives of the Board

Mr. Hanna provided a report on the October 5, 2020, Board Facilities Committee meeting.

Mr. Martinez provided a report on the October 8, 2020, Orange County Community Colleges Legislative Task Force meeting.

2.9 Informational Presentation on the Budget

Mr. O'Connor provided a presentation on the 2020-2021 Proposed Adopted Budget. Board members received clarification on the data presented from Mr. O'Connor.

### **3.0 INSTRUCTION**

Item 3.1 was approved as part of Item 1.6 (Consent Calendar).

### **4.0 BUSINESS OPERATIONS/FISCAL SERVICES**

Items 4.1 and 4.3 through 4.8 were approved as part of Item 1.6 (Consent Calendar).

#### **4.2 Approval of 2020-2021 Adopted Budget**

It was moved by Mr. Yarbrough and seconded by Mr. Hernandez to approve the 2020-2021 Adopted Budget as presented. Discussion ensued during Item 2.9 (Presentation on the Budget). The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Mr. Yarbrough. Student Trustee Cuellar's advisory vote was aye.

#### **4.9 Ratification of Purchase Orders Approved by Chancellor per Resolution No. 20-03 Declaring an Emergency and Authorizing Necessary Actions Regarding Novel Coronavirus (COVID-19)**

It was moved by Mr. Yarbrough and seconded by Ms. Barrios to ratify the purchase orders approved by the chancellor per Resolution No. 20-03. Discussion ensued. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Mr. Yarbrough. Student Trustee Cuellar's advisory vote was aye.

### **5.0 GENERAL**

Items 5.1 through 5.4 were approved as part of Item 1.6 (Consent Calendar).

#### **5.5 Adoption of Board of Trustees Annual Self-Evaluation Instrument, List of Designated Recipients and Self-Evaluation Timeline**

It was moved by Mr. Hernandez and seconded by Mr. Hanna to adopt the self-evaluation survey instrument, the list of designated individuals who will receive the survey and the self-evaluation timeline as presented. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Mr. Yarbrough. Student Trustee Cuellar's advisory vote was aye.

#### **5.6 Board Member Comments**

Mr. Hernandez reported that he attended the Los Amigos Education Committee meeting with the Chancellor and a number of virtual events sponsored by CCLC.

Mr. Cuellar expressed his appreciation to faculty and staff who have been assisting students during this time. He also shared he was looking forward to the next board meeting at Santa Ana College.